



To be completed when a student is required to submit verification documents for financial aid purposes but was not required to file a 2022 federal income tax return. TAX RETURN NONFILERS—Complete this Non-Filer Worksheet if you, the student (and, if married, your spouse), will not file and are not required to file a 2022 income tax return with the IRS.

Submit this worksheet to: To expedite the processing of this form, we ask that you submit the form as an email attachment to the Tulane University Financial Aid Office email fadocs@tulane.edu using the subject 2024-25 Student Non-Filer Worksheet.

OR

Upload this form to: https://finaidforms.tulane.edu/Home/Account/Login

Student's Name: \_\_\_\_\_ Last 4 digits of student SSN: \_\_\_\_\_

If married, name of spouse: \_\_\_\_\_ Student's Tulane ID (if known): \_\_\_\_\_

Check the box that applies and complete the appropriate information:

The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2022.

OR

The student (and/or the student's spouse if married) was employed in 2022 and has listed below the names of all employers, the amount earned from each employer in 2022 and whether an IRS W-2 form is attached. Attach copies of all 2022 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.

Table with 3 columns: Employer's Name, 2022 Amount Earned, IRS W-2 Attached? Example row: Suzy's Auto Body Shop (example), \$2,000.00, Yes

Additional Information:

My/Our total income (taxable and non-taxable) for 2022 (01/01/22-12/31/22) was \$ \_\_\_\_\_.

The amount of Federal Work-Study earnings or taxable financial aid I received in 2022 was \$ \_\_\_\_\_.

Income earned from work by the student was \$ \_\_\_\_\_, and by the spouse \$ \_\_\_\_\_.

Other income, such as child support, social security, pensions, dividends, Aid to Families with Dependent Children (AFDC), etc.

If more space is needed, attach a separate page with your name and SSN at the top.

Table with 2 columns: Type of Income, Total Amount for 2022 (01/01/22-12/31/22) Example row: Social Security (example), \$2,000.00

Certification and Signature: I (we) certify that all of the information reported on this Non-filer Worksheet is complete and correct.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse's Signature \_\_\_\_\_ Date \_\_\_\_\_

You should make a copy of this worksheet for your records.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.