



Student's Name \_\_\_\_\_

Student's Tulane ID \_\_\_\_\_

(If Tulane ID unknown, student's SSN: \_\_\_\_\_)

**Introduction**

To be completed when a significant change (defined as 15% or more) in income and/or assets has occurred and the independent student is seeking additional financial aid.

Independent students whose financial situation has changed from the time the Free Application for Federal Student Aid (FAFSA) and the CSS Profile form were filed may request review of the student's need for assistance. Significant changes, with accompanying loss of income, such as unemployment, death of a family member, change in marital status, and serious illness, can be considered with appropriate documentation.

The student and spouse (if any) are **required** to attach supporting documents to this form that verify the accuracy of the information provided. Please make sure the student's name is noted on the top of each document. Some examples of documents that may be used are: check stubs, legal divorce or separation papers, death certificates, and eligibility for workmen's compensation. In addition, please note that **federal verification is required before any changes can be made to FAFSA information**, which means we would need to have on file an appropriate completed Verification Worksheet (available for download from our website), tax return transcript information, and W-2 information, as well as any additional information requested.

**Part I: Income**

Please complete all items included in each category (if zero, write "0" - do not leave blank). The "Actual 2022 Income" column refers to items as they were reported on the 2024-2025 FAFSA and/or 2024-2025 CSS Profile. The "Actual 2023 Income" column refers to 2023 calendar year income and should reflect the change in your financial situation, and the income information that you provide must be an accurate representation of what is listed on your 2023 federal income tax return.

**IMPORTANT:** If completing this **Part I: Income** section, a signed completed copy of the student's (and spouse's) 2023 federal income tax return **MUST** either accompany this submission or be on file with the Tulane University Financial Aid Office. Any reconsideration request based on a 2023 income decrease without the proper 2023 federal income tax return/s is incomplete and ineligible for review! Tulane recognizes that the filing deadline for a 2023 federal income tax return is scheduled to be April 15, 2024; however, since such completed tax returns are required for review of income loss, we encourage completion of 2023 federal tax returns as soon as possible so that a copy of the completed return/s may supplement this reconsideration request.

**A. Taxed Income Information**

Type of Income	Actual 2022 Income	Actual 2023 Income
Student's Wages and Salaries		
Spouse's Wages and Salaries		
Interest & Dividend Income		
Business Income		
Capital Gain (or Loss)		
Pensions, Annuities		
Rents, Royalties, Estates, Trusts, Partnerships		
Farm Income		
Unemployment Benefits		
Other Taxable Income (Itemize)		
<b>Total Taxable Income</b>		

**B. Untaxed Income Information**

Untaxed Income	Actual 2022 Income	Actual 2023 Income
Child Support Received		
Social Security		
Veteran's Benefits		
Disability Pay		
Housing, food, and other living allowances		
Untaxed Pensions		
Cash Support or any money paid on your behalf		
Deferred Retirement Contribution		
Earned Income Credit		
Tax-Free Interest Income		
Deferred Compensation		
Cafeteria Plan Contributions		
Non-taxed Capital Gain		
Foreign Income Exclusion		
<b>Total Untaxed Income</b>		

**C. Federal Tax Information**

U.S. Federal Income Taxes	Actual 2022 Federal Income Taxes	Actual 2023 Federal Income Taxes
U.S. Federal Income Taxes		

**D. Additional Income Information**

Please explain the circumstances that resulted in a change for income items. In addition, please provide corresponding supporting documents. Attach a separate sheet if necessary.

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Student's Name: \_\_\_\_\_

Student's ID: \_\_\_\_\_ p. 4 of 4

### Closing Comments and Signature

We will review your request for reconsideration carefully. After taking into consideration any allowable special circumstances, if we determine that additional need exists, we will try to offer adequate additional funding to meet that need. Unfortunately, we cannot guarantee that adequate funds will be available.

**Copies of signed 2023 Federal income tax returns MUST be on file from parents before any 2024 - 2025 academic year need-based Tulane Scholarship will be allowed to disburse to the student's Tulane Accounts Receivable account.** It is very important that the information you provide now be as reasonable an estimate as possible to assure accuracy. If future documentation indicates a significant discrepancy from the data provided, your child's need-based aid awards for the 2024-2025 award year must be revised, and aid previously disbursed may be REVERSED.

Please sign below.

I have read and understand the instructions and the conditions of the reconsideration. In case of additional changes in the family's financial situation, I will notify the Tulane University Financial Aid Office promptly. My signature below indicates that all the information provided by me in this application is correct and honestly presented.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Student Phone Number: \_\_\_\_\_ Student E-Mail: \_\_\_\_\_

Student's Name \_\_\_\_\_ Last 4 digits of student's SSN # \_\_\_\_\_

Student Tulane ID \_\_\_\_\_

Please remember to attach all appropriate documents with the student's name at the top of each document.

**Preference is to upload this form to: <https://finaidforms.tulane.edu/Home/Account/Login>; otherwise, mail to: Tulane University Financial Aid, Gibson Hall, Suite #130, 6823 St. Charles Avenue, New Orleans, LA 70118**