

### Financial Aid

# IV5 Aggregate 2023-24 Verification Worksheet for Independent Students

Your 2023–2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Bring this completed Verification Worksheet and the ID to be copied in person to:Tulane University Financial Aid, Gibson Hall, Suite #130, 6823 St. Charles Avenue, New Orleans, LA or University Financial Aid, Suite #1213, 1440 Canal Street, New Orleans, LA

A.	Independent Student's	Info	rmation	(please	print)
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Student's Last Name	Student's First Name	Student's M.I.	Last 4 Digits of Student's Social Security Number
Student's Street Address	(include apt. no.)		Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home or Cell P	hone Number (include area co	de)	Student's Tulane ID Number (if known)

#### B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself and your spouse, if you are married.
- You or your spouse's children if you or your spouse will provide more than half of their support from July 1, 2023, through June 30, 2024, even if they do not live with you.
- Other people if they now live with you and you or your spouse provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Include the name of the college for any household member who will be enrolled, <u>at least half time</u> in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024. *If more space is needed, attach a separate page with the student's name and last 4 digits of their Social Security Number at the top.* 

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (yes or no)
		Self		Trail Time (yee of he)

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C.	<b>Independent Student's Income Information to Be Verified -</b> The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2021 or had a change in marital status after the end of the 2021 tax year on December 31, 2021. <b>Check the box that applies:</b>
	I, the student, will not file and am <u>not required</u> to file a 2021 income tax return with the IRS, <b>AND</b> I understand that I must <b>ALSO</b> complete and return a <b>2023-2024 Student Non-Filer Form</b> .
	I, the student, have filed a 2021 income tax return but have <u>ALSO</u> filed, or will file, an <u>AMENDED</u> 2021 IRS tax return, and I understand I must provide 1.) a signed copy of the original 2021 IRS income tax return that was filed with the IRS or a <b>2021 IRS Tax Return Transcript</b> for the 2021 tax year; and 2.) a signed copy of the 2021 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.
	I, the student, have filed a 2021 income tax return and <a href="https://example.com/have-used">have used</a> the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2021 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. The student's school will use the IRS information that was transferred in the verification process.
	I, the student, <a href="https://www.not.yet.used">have not yet used</a> the IRS Data Retrieval Tool in FAFSA on the Web, <a href="https://www.not.yet.used">but will</a> use the tool to retrieve and transfer 2021 IRS income information into the student's FAFSA once the student has filed a 2021 IRS tax return. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, it can still be used: go to <a "irs="" "tools."="" (normally="" (or="" (up="" 1-800-908-9946,="" 2021="" a="" able="" account="" additional="" address="" adequate="" alternatively,="" an="" and="" be="" been="" before="" birth="" call="" cannot="" completed="" contact="" copy.="" create="" date="" download="" electronic="" eleven="" file="" filed).="" filers)="" filers,="" filing="" first="" for="" from="" get="" has="" href="https://www.not.not.not.not.not.not.not.not.not.not&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;I, the student have filed a 2021 income tax return but am &lt;u&gt;unable or choose not to&lt;/u&gt; use the IRS Data Retrieval Tool in FAFSA on the Web, and will submit to the school a &lt;b&gt;2021 IRS tax return transcript&lt;/b&gt; (a photocopy of the income tax return is not acceptable). To obtain a free IRS tax return transcript, go to &lt;u&gt;www.IRS.gov&lt;/u&gt; and click on the " identification="" if="" immediately,="" income="" individual="" irs="" is="" link="" listed="" local="" mailed="" make="" may="" necessary="" need="" not="" number="" number)="" of="" office="" on="" or="" paper="" person="" pick="" print="" prior="" proceeding="" record.="" records"="" request="" requesting="" return="" return,="" school.<="" security="" see="" should="" social="" steps="" student's="" submitted="" sure="" tax="" taxpayer="" td="" the="" this="" three="" time="" to="" transcript="" transcript"="" transcript,="" transcript.="" transcript."="" under="" until="" up="" used="" verification="" was="" weeks="" when="" will="" with="" you="" your=""></a>
	If the student and spouse filed separate 2021 IRS income tax returns, 2021 IRS Tax Return Transcripts must be provided for both. Check here if a 2021 IRS Tax Return Transcript is provided Check here if a 2021 IRS Tax Return Transcript will be provided later.

Last 4 Digits of Student's SSN:

#### **Sections C Additional Information:**

Student's Name:

## Verification of 2021 Income Information for Individuals with Unusual Circumstances

#### Individuals Who Were Victims of IRS Identity Theft

A victim of IRS identity theft who is not able to obtain a **2021 IRS Tax Return Transcript** or use the IRS DRT must contact the IRS at 1-800-908-4490. Upon authentication of the tax filer's identity, the IRS will provide, by U.S. Postal Service, a printout of the tax filer's 2021 IRS income tax return information.

#### Individuals Who Filed Non-IRS Income Tax Returns

An individual filed or will file a 2021 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands), or with a foreign country, must provide a signed copy of that 2021 income tax return(s).

Student's Name:	Last 4 Digits of Student's SSN:		
D. Identity and Statement of Educational Purpose	(To Be Signed at the Ins	titution)	
The student must appear in person at Tulane Unive issued photo identification (ID), such as, but not limit a copy of the student's photo ID that is annotated by the institution authorized to collect the student's ID.	rsity Financial Aid office to ted to, a driver's license, o the institution with the dat	(Receiving School Official's Name, Signature and Date) overify his or her identity by presenting a valid government-ther state-issued ID, or passport. The institution will maintain the it was received and reviewed and the name of the official at the sign, in the presence of the institutional official, the	
following English or Spanish Statement:  Statement of Educational Purpose: I certify that	I	am the individual signing this	
otatement of Educational Full pose. Foothly that	Print Student's	Name)	
Statement of Educational Purpose and that the Feducational Purposes and to pay the cost of attending Tulane		istance I may receive will only be used for educational	
(Student's Signature)	(Date)	(Student's ID Number)	
Declaración de Propósito Educativo: Certifico q	jue yo,	, soy el individuo que firma esta	
De less Wests FleePles Files Files Files In	[Imprimir Nombre del		
Declaración de Finalidad Educativa y que la ayuda será utilizada para fines educativos y para pagar e			
[Firma del Estudiante]	[la Fecha]	[Número de Identificación del Estudiante]	
Identity and Statement of Educational Purpose (To Be Signature University to verify his or her identity, the student must provid acknowledged in the notary statement below, such as, but no notarized Statement of Educational Purpose (in English or Spreampleted Verification Worksheet, and the notary seal must The original signed Worksheet (along with the notarized copy	le (a) A copy of the valid of the timited to a driver's licer canish) provided below. The applied to the copy (fro	government-issued photo identification (ID) that is use, other state-issued ID, or passport; and (b) The original the ID copy (front and back) must be included with the port and back) of the ID as well as the Verification Worksheet.	
Statement of Educational Purpose: I certify that I		am the individual signing this	
Statement of Educational Purpose and that the Federal stude pay the cost of attending Tulane University for 2023-2024.	dent's Name) ent financial assistance I m	nay receive will only be used for educational purposes and to	
(Student's Signature)	(Date)	(Student's ID Number)	
Declaración de Propósito Educativo: Certifico que yo,	[Imprimir Nombre del Estu	, soy el individuo que firma esta	
Declaración de Finalidad Educativa y que la ayuda financiera y para pagar el costo de asistir a Tulane University para 202	federal estudiantil que yo		
[Firma del Estudiante]	[la Fecha]	[Número de Identificación del Estudiante]	

				(seal)
				(ocai)
Sample of a Notary's Co	ertificate of Acknowledge	ement Notary's certification	may vary by State	
•		-		
City/County of				
On	, before me,			
(Date)		(Notary's nan	ne)	
personally appeared,		, aı	nd proved to me	
	(Printed name of signe	er)		
on basis of satisfactory ev	vidence of identification			
	(Ty	ype of government-issued p	hoto ID provided)	
to be the above-named p	erson who signed the forego	oing instrument. WITNESS	my hand and official seal	
(Notary signature)				
My commission expires o	n	(Date)		

Student's Name: \_\_\_\_\_ Last 4 Digits of Student's SSN: \_\_\_\_\_

dent's Name:		_ Last 4 Digits of Student's SSN:		
Other Information to Be Verified If	Applicable			
Assistance Program or SNAP (for	e in the student's parent's household (liste rmerly known as food stamps) any time d or assistance in determining the name us	uring the 2020 or 2021 calendar years.	SNAP may be known	
I the student certify that benefits in 2020 or 2021. If aske and/or 2021.	, one of the persed by the student's school, we will provide	sons listed in Section B of this workshe documentation of the receipt of SNAP b	et, received SNAP penefits during 2020	
2. Complete this question if the stude	ent or spouse, who is a member of the stud	dent's household, paid child support in 2	021.	
support was paid, and the total provide documentation of the pa the amount of child support to amount of child support rece	name of the person to whom the child su annual amount of child support that was ayment of child support, such as a copy o be provided, a signed statement from ived, or copies of the child support pay g been made. If you need more space, a ecurity Number at the top.	paid in 2021 for each child. If asked by of the separation agreement or divor the individual receiving the child suyment checks, money order receipts	the school, we will rce decree showing pport certifying the s, or similar records	
Name of Person Who Paid Child	Name of Person to Whom Child	Name of Child for Whom Support	Amount of Child	
Support	Support was Paid	Was Paid	Support Paid in 202	
Certifications and Signatures Each person signing this worksheet or reported on this worksheet is complete and one parent whose information was must sign and date.	ete and correct. The student as reported on the FAFSA	WARNING: If you purposely give fainformation on this worksheet, you sentenced to jail, or both.	may be fined, be	
Each person signing this worksheet or reported on this worksheet is complete.	ete and correct. The student as reported on the FAFSA	information on this worksheet, you	may be fined, be	
Each person signing this worksheet or reported on this worksheet is completed and one parent whose information was	ete and correct. The student as reported on the FAFSA	information on this worksheet, you sentenced to jail, or both.	for your records.	
Each person signing this worksheet or reported on this worksheet is completed and one parent whose information was must sign and date.	ete and correct. The student as reported on the FAFSA	information on this worksheet, you sentenced to jail, or both. hould make a copy of this worksheet	for your records.	

Bring this completed Verification Worksheet and the ID to be copied in person to:

Tulane University Financial Aid, Gibson Hall, Suite #130, 6823 St. Charles Avenue, New Orleans, LA

or University Financial Aid, Suite #1213, 1440 Canal Street, New Orleans, LA

ONLY if NOT attending classes in New Orleans AND UNABLE to return the form in person, post this notarized Worksheet and ID copy\* to:
Tulane University Financial Aid, Gibson Hall, Suite #130, 6823 St. Charles Avenue, New Orleans, LA 70118

\*The ID copy (front and back) must be included with the completed Verification Worksheet, and the notary seal must be applied to the copy (front and back) of the ID as well as the Verification Worksheet.

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