



Financial Aid

2025-26 Parent Non-Filer Worksheet

To be completed when a parent is required to submit verification documents for financial aid purposes but was not required to file a 2023 federal income tax return. TAX RETURN NONFILERS—Complete this worksheet if the student’s parent(s) will not file and is not required to file a 2023 income tax return with the IRS.

Submit this worksheet to: To expedite the processing of this form, we ask that you submit the form as an email attachment to the Tulane University Financial Aid Office email fadocs@tulane.edu using the subject 2025-26 Parent Non-Filer Worksheet.

Or

Upload this form to: https://finaidforms.tulane.edu/Home/Account/Login

Student’s Name: \_\_\_\_\_ Last 4 digits of student SSN: \_\_\_\_\_

Parent Name/s: \_\_\_\_\_ Student’s Tulane ID (if known): \_\_\_\_\_

Check the box that applies and complete the appropriate section:

The parent(s) was not employed and had NO income at all earned from work in 2023.

OR

The parent(s) was employed in 2023 and has listed below the names of all the parent’s employers, the amount earned from each employer in 2023, and whether an IRS W-2 form is attached. Attach copies of all 2023 IRS W-2 forms issued to the parent(s) by employer(s). List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student’s name and Social Security Number at the top.

Table with 3 columns: Employer’s Name, 2023 Amount Earned, IRS W-2 Attached? Example row: Suzy’s Auto Body Shop (example), \$2,000.00 (example), Yes (example)

Additional information:

My/Our total income (taxable and non-taxable) for 2023 (01/01/23-12/31/23) was \$ \_\_\_\_\_.

Income earned from work by the father was \$ \_\_\_\_\_, and by the mother \$ \_\_\_\_\_.

Other income, such as child support, social security, pensions, dividends, Aid to Families with Dependent Children (AFDC), etc. If more space is needed, attach a separate page with your name and SSN at the top.

Table with 2 columns: Type of Income, Total Amount for 2023 (01/01/23-12/31/23) Example row: Social Security (example), \$2,000.00

Certification and Signatures: Each person signing this Non-Filer Worksheet certifies that all of the information reported on it is complete and correct.

Father’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother’s Signature \_\_\_\_\_ Date \_\_\_\_\_

You should make a copy of this worksheet for your records.

v. 11/07/23

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.