



To be completed when a student is required to submit verification documents for financial aid purposes but was not required to file a 2023 federal income tax return. TAX RETURN NONFILERS—Complete this Non-Filer Worksheet if you, the student (and, if married, your spouse), will not file and are not required to file a 2023 income tax return with the IRS.

Submit this worksheet to: To expedite the processing of this form, we ask that you submit the form as an email attachment to the Tulane University Financial Aid Office email fadocs@tulane.edu using the subject 2025-26 Student Non-Filer Worksheet.

OR

Upload this form to: https://finaidforms.tulane.edu/Home/Account/Login

Student's Name: Last 4 digits of student SSN:

If married, name of spouse: Student's Tulane ID (if known):

Check the box that applies and complete the appropriate information:

The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2023.

OR

The student (and/or the student's spouse if married) was employed in 2023 and has listed below the names of all employers, the amount earned from each employer in 2023 and whether an IRS W-2 form is attached. Attach copies of all 2023 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.

Table with 3 columns: Employer's Name, 2023 Amount Earned, IRS W-2 Attached? Example row: Suzy's Auto Body Shop (example), \$2,000.00, Yes

Additional Information:

My/Our total income (taxable and non-taxable) for 2023 (01/01/23-12/31/23) was \$

The amount of Federal Work-Study earnings or taxable financial aid I received in 2023 was \$

Income earned from work by the student was \$, and by the spouse \$

Other income, such as child support, social security, pensions, dividends, Aid to Families with Dependent Children (AFDC), etc.

If more space is needed, attach a separate page with your name and SSN at the top.

Table with 2 columns: Type of Income, Total Amount for 2023 (01/01/23-12/31/23) Example row: Social Security (example), \$2,000.00

Certification and Signature: I (we) certify that all of the information reported on this Non-filer Worksheet is complete and correct.

Student's Signature Date

Spouse's Signature Date

You should make a copy of this worksheet for your records.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.