TULANE UNIVERSITY

Financial Aid

V1 Standard

2026-27 Verification Worksheet for Dependent Students

Your 2026–2027 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed. ***Submit this form to:*** **Tulane University Financial Aid, Gibson Hall, Suite #130, 6823 St. Charles Avenue, New Orleans, LA 70118 OR**

Upload this form to: https://finaidforms.tulane.edu/Home/Account/Login

A. Dependent Student's Information (please print)

Student's Last Name	Student's First Name	Student's M.I.	Last 4 Digits of Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home or Cell Phone Number (include area code)			Student's Tulane ID Number (if known)

B. Dependent Student's Family Size Information

Family Size – Includes the following:

- Yourself
- Your parent(s) (including a stepparent) even if you don't live with your parent(s). Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- Your parent(s)' other children (siblings) if the following are true:
  - They live with your parents (or live apart because of college enrollment),
  - They receive more than half of their support from your parents, and
  - They will continue to receive more than half their support from your parents during the academic year (from July 1, 2026, through June 30, 2027).
- Other persons if the following are true:
  - They live with your parents,
  - They receive more than half of their support from your parents, and
  - They will continue to receive more than half of their support from your parents during the academic year (from July 1, 2026, through June 30, 2027).

The provided criteria for "dependent children" or "other persons" align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S. tax return at the time of completing the 2026-2027 FAFSA. As a result, the parent should not include any unborn children in the family size. If more space is needed, attach a separate page with the student's name and last 4 digits of their Social Security Number at the top.

Full Name	Age	Relationship
		Self

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C. Dependent Student's Income Information to Be Verified - Check the box that applies:

☐ I, the student, was not employed and had no income earned from work in 2024. I will not file nor am I required to file a 2024 income tax return with the IRS, **AND** I understand that I must **ALSO** complete and return a **2024 Calendar Year Non-Filer Student Form**.

☐ I, the student, was employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form, or an equivalent document is provided. [Provide copies of all 2024 IRS W-2 forms issued to you by your employers]. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with the student's name and last 4 digits of their Social Security number at the top,:

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2024
(Example) ABC's Auto Body Shop	*Yes*	*$4,500.00*

I will not file nor am I required to file a 2024 income tax return with the IRS, **AND** I understand that I must **ALSO** complete and return a **2024 Calendar Year Non-Filer Student Form**.

☐ I, the student, have filed a 2024 income tax return but have **ALSO** filed, or will file, an **AMENDED** 2024 IRS tax return, and I understand I must provide a signed copy of the 2024 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS or documentation from the IRS that include the change(s) made by the IRS, in addition to one of the following:

- Updated income and tax information from the IRS on an ISIR record with all tax information from the original tax return;
- A **2024 IRS Tax Return Transcript** (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; or
- A signed copy of the 2024 IRS Form 1040 and the applicable schedules that were filed with the IRS.

☐ I, the student, have filed or will file a 2024 IRS income tax return(s). As part of federal student aid eligibility, I will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if I filed a 2024 IRS income tax return, then I must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2024 income information that was transferred into the student's FAFSA using the income and tax information directly from the IRS.

If 2024 income tax return information for the student was not available or could not be used, the student should provide a **2024 IRS Tax Return Transcript(s) or a signed copy of the 2024 income tax return and applicable schedules.**

A **2024 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text enabled mobile phone (pay-as-you-go plan cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

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Sections C and D Additional Information:

Verification of 2024 Income Information for Individuals with Unusual Circumstances

Individuals Granted a Filing Extension by the IRS

An individual who is required to file a 2024 IRS income tax return and has been granted a filing extension by the IRS beyond the automatic six-month extension for tax year 2024, must provide:

- A signed statement listing the sources of any 2024 income and the amount of income from each source;
- A copy of the IRS's approval of an extension beyond the automatic six-month extension for tax year 2024;
- A copy of IRS Form W-2 for each source of employment income received or an equivalent document for tax year 2024; and
- If self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2024.

Individuals Who Were Victims of IRS Tax-Related Identity Theft

An individual who was the victim of IRS tax-related identity theft must provide:

- A Tax Return Database View (TRDBV) transcript obtained from the IRS or, if unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2024 income tax return and applicable schedules the individual filed with the IRS; ***and***
- A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

Individuals Who Filed Non-IRS Income Tax Returns

A tax filer who filed an income tax return with a tax authority other than the IRS may provide a signed copy of his or her income tax return that was filed with the relevant tax authority for 2024. However, if we question the accuracy of the information on the signed copy of the income tax return, the tax filer must provide us with a copy of the tax account information issued by the relevant tax authority before verification can be completed.

Student's Name:_____ **Last 4 Digits of Student's SSN** _____

D. Parents' Income Information to Be Verified - Check the box that applies:

Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2024 or had a change in marital status after the end of the 2024 tax year on December 31, 2024.

☐ The parent/s was/were not employed and had no income earned from work in 2024. They will not file nor are they required to file a 2024 income tax return with the IRS, **AND** they understand that they must **ALSO** complete and return a **2024 Calendar Year Non-Filer Parent Form**.

☐ The parent/s, was/were employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2024 IRS W-2 forms issued to parent/s by their employers]. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with the student's name and last 4 digits of their Social Security number at the top,:

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2024
(Example) ABC's Auto Body Shop	*Yes*	*$4,500.00*

☐ The parent/s filed a 2024 income tax return but have **ALSO** filed, or will file, an **AMENDED** 2024 IRS tax return, and they understand that they must provide a signed copy of the 2024 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS or documentation from the IRS that include the change(s) made by the IRS, in addition to one of the following:

- Updated income and tax information from the IRS on an ISIR record with all tax information from the original tax return;
- A **2024 IRS Tax Return Transcript** (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; or
- A signed copy of the 2024 IRS Form 1040 and the applicable schedules that were filed with the IRS.

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☐ The parent/s filed or will file a 2024 IRS income tax return(s). As part of federal student aid eligibility, they will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if they filed a 2024 IRS income tax return, then they must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2024 income information that was transferred into the student's FAFSA using the income and tax information directly from the IRS.

If 2024 income tax return information for the parent/s was not available or could not be used, the parent/s should provide a **2024 IRS Tax Return Transcript(s) or a signed copy of the 2024 income tax return and applicable schedules.**

A **2024 IRS Tax Return Transcript** may be obtained through:

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- If self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2024.

Individuals Who Were Victims of IRS Tax-Related Identity Theft

An individual who was the victim of IRS tax-related identity theft must provide:

- A Tax Return Database View (TRDBV) transcript obtained from the IRS or, if unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2024 income tax return and applicable schedules the individual filed with the IRS; ***and***
- A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

Individuals Who Filed Non-IRS Income Tax Returns

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Verification cannot be completed until the IRS tax return transcript has been submitted to the student's school.

____Check here if a 2024 IRS Tax Return Transcript is provided

____Check here if a 2024 IRS Tax Return Transcript will be provided later.

Student's Name:_____ **Last 4 Digits of Student's SSN** _____

E. Certifications and Signatures

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

You should make a copy of this worksheet for your records.

Print Student's Name	Final four digits of Student's Social Security Number
Student's Signature	Date
Parent's Signature	Date

Tulane University Financial Aid, Gibson Hall, Suite #130, 6823 St. Charles Avenue, New Orleans, LA 70118
Or
Upload this form to: https://finaidforms.tulane.edu/Home/Account/Login