

**SCHOOL of MEDICINE**  
**2019-2020 Academic Year Incoming Student**  
**FINANCIAL AID CHECKLIST**

**STEPS TO COMPLETE WHEN YOU HAVE BEEN OFFERED ADMISSION**

- \_\_\_\_\_ **1. Learn about the financial aid application steps and deadlines:**  
Review our website: <http://tulane.edu/financialaid/hsc/>, for important financial aid information, especially the link entitled “Application & Forms” to learn how to apply.
- \_\_\_\_\_ **2. Apply for federal student aid resources:**  
If you wish to be considered for federal student aid programs, then you must complete a **2019-2020 FAFSA**, which became available on 10/01/2018 at <http://www.fafsa.ed.gov/>.  
Be sure to list Tulane’s federal school code of **002029**. (NOTE: While you will be an independent student for U.S. Department of Education aid consideration, you are encouraged to provide parental data on the FAFSA for consideration of U.S. Department of Health & Human Services aid and Tulane need-based scholarship). Please note that before Tulane Financial Aid starts the processing of your financial aid application, you must have been accepted for admission by the School of Medicine. You may complete a FAFSA prior to being admitted, but we wait until you’re admitted before we will review.
- \_\_\_\_\_ **3. Apply for Tulane need-based scholarship funds and other resources:**  
If you wish to receive full consideration of all financial aid opportunities (including Tulane need based scholarship consideration), complete a 2019-2020 School of Medicine Financial Aid Addendum, which be accessible after November 2018 on our web site: <http://tulane.edu/financialaid/hsc/>. Parental data is required for consideration of Tulane need-based scholarship funding.
- \_\_\_\_\_ **4. Be on the lookout for the e-mail receipt of your Tulane Login and Password to access Gibson Online:** Gibson Online is a secure portal to online services at Tulane University. After you have been accepted by the Admission Office, they will e-mail your Gibson Online login and password (PIN) to you. From this site, you will be able to navigate to the Financial Aid section to review the status of your aid application and determine if any requirements are needed (outstanding) in order to finalize your award.
- \_\_\_\_\_ **5. Input your Social Security Number when prompted after logging into Gibson Online:** Tulane University needs your Social Security Number in our system to be able to download your FAFSA. We are unable to process an offer of aid to you without this critical information. Please note that this confidential data is securely stored at Tulane.

**STEPS TO COMPLETE AFTER YOU HAVE ACCEPTED ADMISSION**

- \_\_\_\_\_ **6. Review your financial aid award online and accept, decline, or reduce it:**  
Once Tulane completes the review of your financial aid application materials, you will receive an e-mail notification inviting you to log-in to the Tulane Gibson portal to view the details and messages concerning your award. You will be able to **accept, decline, or reduce** specific components of your award offer. **It may be in your best interest to NOT accept all of the loan funds that have been offered. You should establish a budget of your anticipated academic year expenses prior to determining the amount of student loans you intend to borrow (accept).** Always reduce your highest cost loans first (such as the Federal Direct Graduate PLUS loan).

- \_\_\_\_\_ **7. Apply for summer aid for summer classes in the MD/MPH or MD/MBA programs:**  
Combined degree students seeking aid for classes during the 2019 summer term will need to complete a 2019 Tulane Health Sciences Summer Addendum (available on our website during spring 2019) and the 2019-2020 FAFSA. You are encouraged to also complete the 2018-2019 FAFSA. If you have already done this, then you do NOT need to complete new one, just simply be sure to add Tulane's School Code (**002029**) to your existing 2017-18 FAFSA so that we receive your data.
- \_\_\_\_\_ **8. Complete necessary federal loan “entrance” requirements, if applicable:**  
FIRST TIME GRADUATE AND PROFESSIONAL BORROWERS in the Federal Direct Unsubsidized loan program AND/OR in the Federal Direct Graduate PLUS loan program are required to complete Graduate and Professional loan entrance counseling. Complete this requirement online at the following U.S. Department of Education's web site:  
<https://studentloans.gov/>.
- \_\_\_\_\_ **9. Complete necessary loan master promissory note(s), if applicable:**  
If you will be a FIRST TIME BORROWER in the Federal Direct Unsubsidized OR in the Federal Direct Graduate PLUS loan program, then for **EACH** type of loan, the Department of Education must have a completed Master Promissory Note (MPN) on file. If you are a first time borrower in the Federal Direct loan program, then you must complete **Federal Direct Unsubsidized Loan** and **Federal Graduate PLUS MPNs** at the following web site: <https://studentloans.gov/>.
- \_\_\_\_\_ **10. Sign-up for direct deposit via the Tulane Billing section of Gibson Online:**  
To assure efficient delivery of financial aid funds for personal expenses, sign up for Tulane's direct deposit processing via the Billing (Accounts Receivable) section of Gibson Online.
- \_\_\_\_\_ **11. Re-visit the Tulane Billing section of Gibson Online:**  
In early August, if you anticipate that your level of aid being disbursed for the 2019 fall term will exceed your billed charges, creating excess for you to use towards your living expenses, then return to the Billing (Accounts Receivable) section of Gibson Online to request your refund of the excess amount.
- \_\_\_\_\_ **12. Attend the Financial Aid Info Session (Dean's Hour) during your first week of classes:** For critical details about the financial aid and disbursement processes at Tulane's School of Medicine, you are required to attend the initial Dean's Hour (Financial Aid Information Session) scheduled during the first week of classes.

**If you have any questions along the way, please do not hesitate to contact the Tulane University Financial Aid Office. Each Tulane student is assigned a dedicated professional financial aid counselor to answer your questions concerning the aid application process and the types of aid available. We look forward to assisting you in financing your Tulane medical degree through excellent customer service and professional teamwork.**

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